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KANDLA PORT TRUST

Efficiency with Transparency
An ISO 9001-2008 Certified Port

Administrative Office
Vigilance Department
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Gandhidham-

No KPC/4015-Vig(Insp)/428

Dated : 23 April, 2013

CIRCULAR 3

Sub : Request to provide an official for conducting Inspection

As per CVC guidelines and vigilance Manual, surprise check/periodical inspections are required to be conducted by Vigilance Department in different areas for system improvement.

The purpose of inspection is to go through the relevant records/documents being maintained by concerned Department and to pluck the loopholes and suggest improvement in existing system.

All HODs are requested to direct the concerned to provide an official, as and when required by the Vigilance Department, to be part of the joint inspection team related to their respective Departments, and extend full co-operation.

P. h. 5
Chief Vigilance Officer
ok

All HODs

~~No KPC/4015-Vig(Insp)/~~

~~Dated : April, 2013~~

Copy to

PS to Chairman } for information

PS to Deputy Chairman }