

# KANDLA PORT TRUST

## कंडला पोर्ट ट्रस्ट

ISO 9001 : 2008 : ISO 14001 : 2004

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### NOTES & ORDERS


Legal Section has been taking certain pro-active measures to streamline and as a part of that solicits the following returns from all departments of Kandla Port on the status of litigations pending before various fora, including Courts, Arbitrators and Revenue Authorities as well the details of legal fees paid to port Advocates for ratification purpose:-.

Sr. No.	Ref. No.	Name of the Returns	Frequency
1.	LW/GN/1449/2013/55 dated 5 <sup>th</sup> March, 2013	Cases in which notices have been issued by the Chairman/other competent authorities, etc; cases pending in various Revenue authorities, Estate Officer, etc.	Monthly Report
2.	LW/GN/1448/78 dated 4 <sup>th</sup> September, 2012	Monthly status of pending Court cases, arbitration case-reg.	Monthly Report
3.	LW/GN/1466/128 dated 19 <sup>th</sup> July, 2013.	Ratification of the Legal Fees by the Board	Quarterly Report

2. The Kandla Port Trust is an ISO 14001:2004 certified port and is committed to reduce the use of paper as far as possible with a view to mitigate adverse impact on environment and save precious natural resources. Apart from the above, instructions, of late, have been received from the Government of India on judicious use of paper. Similar instructions are also contained in the Manual of Office Procedure (MOP), published by the Department of Administrative Reforms and Public Grievances.

3. Accordingly and with a view to ensure economy in use of paper in Kandla Port Trust, all concerned are requested to co-operate with legal section by, henceforth, furnishing the requisite information/ returns, as mentioned in para 1 above, by e-mail of authorized/nodal officers to the Legal Section at **lo@kandlaport.gov.in** or **lawofficerkpt@gmail.com** on or before the due date of such returns. This will also help to compile, preserve and analyse the data and information.

4. It is requested to bring this to the notice of all concerned officers and supervisory staff of their respective Departments.

  
20.3.15

**SECRETARY**

**CVO/FA&CAO/TM/CE/CME/CMO/COM(OOT)**

**No. LW/GN/1448(I)/**

**March, 2015**